

To,
Assistant Registrar,
Nalanda College of Engineering
Chandi. Nalanda

Subject: Request letter for Bonafide certificate for Bihar Student Credit Card scheme

Respected Sir,

With due respect and reference to the above subject, I would like to inform you that, I am....., a student of B. Tech (Civil Engineering / Mechanical Engineering / Electrical & Electronic Engineering /Computer Science Engineering / AI & ML) AE in First / Second / Third / Fourth Year of Nalanda College of Engineering, Chandi, Nalanda.

I require a Bonafide Certificate from the institution for the purpose of applying for the Student Credit Card Scheme of the Bihar Government. The Bonafide Certificate is a mandatory document required to complete the loan application process under this scheme. I kindly request you to understand my situation and issue the Bonafide Certificate at the earliest.

Thanking you in anticipation.

Yours Truly,

Signature

Student Name:

Father's Name:

Mobile No:

Email ID:

Class Roll No.:

University Registration No.:

BCECE Roll No.:

Merit Serial No.:

Date of Birth:

Home District:

List of Enclosures

1. Fee Receipt
2. Allotment Letter
3. 10th Certificate
4. Caste Certificate (If Applicable)
5. Hostel Receipt (If Applicable)