



Nalanda College of Engineering, Chandī (Nalanda)

नालन्दा अभियंत्रण महाविद्यालय, चण्डी (नालन्दा) बिहार-803108

Website:- www.ncechandi.ac.in E- mail:- nceprincipalchandi@gmail.com

(Science, Technology & Technical Education Department, Govt. of Bihar, Patna)

पत्रांक: NCE/CHANDI/NLD/.....1140

दिनांक 02/12/2025

Invitation of Applications for the Post of Startup Coordinator

Nalanda College of Engineering, Chandī (Nalanda) invites applications for the post of Startup Coordinator, as per the norms of Startup, Department of Industries, Government of Bihar, Patna. This role offers an exciting opportunity for individuals who are passionate about startups and entrepreneurship and are willing to actively contribute to the growth of the startup ecosystem. Details of the recruitment process are listed below.

No. of Post: 01

Eligibility Criteria:

- Minimum qualification: He/ She must be graduate in any stream from a recognized institution.
- Preference will be given to candidates who have minimum experience of 2 years in Startup cell activities.
- He/ She must have sound knowledge of computer basics and internet.
- Awareness and interest in startup ecosystem, entrepreneurship, and government policies.

Roles & Responsibilities:

- Promote and create awareness among students about startup culture and entrepreneurship.
- Coordinate and organize startup related events, competitions, outreach programs and awareness sessions.
- Provide mentorship support to students interested in starting their startups.
- Share and promote the policies and schemes of the Department of Industries, Government of Bihar, including the Startup Bihar Policy 2022.
- Regularly report activities to the Faculty In-Charge and maintain documentation.
- Build a strong network with schools, colleges and industries for startup engagement.
- Handle social media content and regular postings on behalf of the Startup Cell.

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- Submit Monthly Progress report (MPR) report of every month of all activities related to the Startup Cell to the Startup, Department of Industries.
- All file work related to the Startup cell must be maintained by the Startup Coordinator.

Tenure:

The tenure of the post is extendable based on the satisfactory performance of the candidate and it is governed by the policies of the Department of Industries.

Remuneration:

Bihar Startup Fund Trust shall bear the expenses towards the remunerations of the Startup coordinator. A fixed amount of INR 20,000/- per month will be given by the Department of Industries.

Application Process:

Interested candidates are required to send their updated resume/CV with a brief cover letter through email to startupncechandi@gmail.com.

Subject Line: Application for Startup Cell Coordinator.

Two-Step Selection Process:

- Step-1: A walk-in-interview of the eligible candidates shall be held at **11:00 AM** on **10.12.2025** in Room No. 115, Department of Physics, NCE Chandi (Nalanda).
- Step-2: The shortlisted will be screened and finally selected by the Department of Industries.

Last Date to Apply: 09.12.2025

Terms & Conditions:

- The role is contract-based and the claim for a permanent employment will not be entertained.
- The selected candidate must follow the instructions of the Faculty In-Charge and the college administration.
- Performance of the Startup Coordinator will be evaluated quarterly.

[Signature]
02.12.2025

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Principal,
Nalanda College of Engineering,
Chandi (Nalanda)