

To,
The Principal,
Nalanda College of Engineering
Chandi.Nalanda

Subject: Request letter for bonafide certificate for Student Credit Card.

Respected Sir,

I am writing this letter to inform you that, I am a student of B. Tech. (Civil Engineering/Mechanical Engineering/Electrical & Electronic Engineering/Computer Science Engineering) in First/Second Year/Third /Fourth Year of Nalanda College of Engineering, Chandi.

My family can't afford to pay for my education, so I want to take student credit card scheme provided by Govt. of Bihar.

I request you to issue a bonafide certificate in my name as soon as possible so that I can take this scheme very easily. I hope you understand my situation and provide me the bonafide certificate very soon.

Thanking you in anticipation.

Yours Truly,

Signature

Student Name:

Father's Name:

Mobile No:

Email ID:

Class Roll No.:

University Registration No.:

BCECE Roll No.:

Merit Serial No.:

Date of Birth:

Home District:

List of Enclosures

1. Fee Receipt
2. Allotment Letter
3. 10th Certificate
4. Cast Certificate (If Applicable)